

## Job Description -- Physiotherapy New Zealand (PNZ) President

Appointed By:	Nomination from PNZ membership Elected by PNZ Membership
Term of Office:	Three years Maximum of two consecutive terms of office.
Functional Relationship with:	PNZ Executive PNZ Chair Vice President (if appointed) Chief Executive (CEO) Physiotherapy Board of New Zealand (PBNZ) External stakeholders World Physiotherapy – including Asia West Pacific Region APA, CPA and APTA

### FUNCTION:

- a) Represents PNZ externally as the head of PNZ;
- b) Is the face of PNZ to the public;
- c) To conduct and chair General Meetings (i.e. AGMs and SGMs) but does not chair PNZ Executive meetings unless elected as chairperson by the PNZ Executive members;

### PRIMARY RESPONSIBILITIES:

- a) To conduct and chair General Meetings of PNZ (AGMs and SGMs).
- b) To prepare the President's Annual Report
- c) To present the Annual Report to members.
- d) To chair or participate in Working Parties/Sub-Committees of the PNZ Executive as required.
- e) To ensure a constructive relationship between PNZ, members, and stakeholders, including the Chairs of Branches and Special Interest Groups, Standing Committees and the Physiotherapy Board.
- f) To represent PNZ on World Physiotherapy international and regional meetings
- g) To act as spokesperson for and represent the membership as appropriate
- h) To effectively represent and act in the best interests of PNZ
- i) Maintaining a positive public profile on behalf of PNZ.

### LEVEL OF RESPONSIBILITY:

The PNZ President, is responsible for:

- a) Working collaboratively with the Chair, Vice President (if appointed), PNZ Executive and CEO to discharge the functions of President within the Rules of PNZ.
- b) Otherwise participating as a member of the PNZ Executive.
- c) Complying with PNZ media policy when acting as spokesperson for PNZ.

## KNOWLEDGE AND SKILLS:

- a) A broad based knowledge of PNZ and the profession gained by involvement in a Branch Committee, Special Interest Group, and/or Standing Committee, and an understanding of the history, current problems and future of the profession within local and international contexts.
- b) A good working knowledge of the PNZ Rules, Physiotherapy Standards and Code of Ethics, PNZ policies, and the PNZ Strategic Plan.
- c) The ability to represent PNZ and the profession, while working within the group structure of the PNZ Executive, upholding the principle of collective responsibility and maintaining confidentiality of PNZ business as required.
- d) Effective communication with the Chair, all members of the PNZ Executive and the CEO/management team.
- e) Effective communication with members at all levels of PNZ, with other professions, organisations and with government and industry.
- f) The ability to represent PNZ in any forum whenever necessary.
- g) The ability to conduct and chair General Meetings effectively.
- h) The ability to facilitate discussion, evaluate issues and conflicting viewpoints and to represent PNZ policy positions to members and stakeholders objectively.
- i) Effective public speaking skills, including presentation of policy and position statements.
- j) Demonstrates competence in dealing with media.
- k) Professional network across all levels of the profession.

## QUALIFICATIONS:

- a) Membership of PNZ.
- b) A duly qualified physiotherapist with good standing within the profession, with a current Annual Practising Certificate (APC).
- c) A minimum of one term on the PNZ Executive prior to election.